



OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE

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COMMAND, CONTROL,
COMMUNICATIONS
AND INTELLIGENCE

MEMORANDUM FOR DEPUTY ASSISTANT SECRETARY OF DEFENSE
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DEPUTY ASSISTANT SECRETARY OF DEFENSE
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DEPUTY ASSISTANT SECRETARY (COMMUNICATIONS,
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SUBJECT: Implementation of Department of Defense Data Standards

Significant progress has been achieved in Department of Defense (DoD) data standards in the last several months and even more progress can be made through strengthened implementation. As Executive Agent for DoD data management, the Army achieved DoD-wide consensus on the selection of an interim, standard DoD data dictionary system. The Army also established a DoD Data Administration Center to provide central testing, knowledge and expertise, and training in data administration functions. The Army's work in these areas has been superb and it has been completed ahead of schedule. The Army and Defense Information Systems Agency (DISA) are working to complete an October 1, 1991 transfer of the data management functions to the DISA.

Executive Agent responsibilities for DoD Information Standards were assigned to DISA by the Assistant Secretary of Defense (Command, Control, Communications and Intelligence) on September 3, 1991. DoD Directive 5000.11, "DoD Data Administration," is nearing final approval. This Directive defines policy and assigns responsibilities for DoD data administration. A companion manual will provide uniform procedures for implementing the policy, including the data dictionary.

Implementation of DoD data standards should proceed according to the following policies:

a. DISA will assume management responsibility (Executive Agent) for DoD data management by October 1, 1991.

b. DISA will provide operating procedures (approved by the Director of Defense Information) for use of the DoD standard data dictionary by November 1, 1991.

c. Effective November 1, 1991, DoD Components are required to register and standardize all new (including modified) data elements using the DoD standard data dictionary system.

d. Effective January 1, 1992, all new initiatives to develop, modernize, or migrate an information system must use data elements registered in the DoD standard data dictionary.

Completing these implementation steps will accelerate and strengthen DoD data standardization.



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